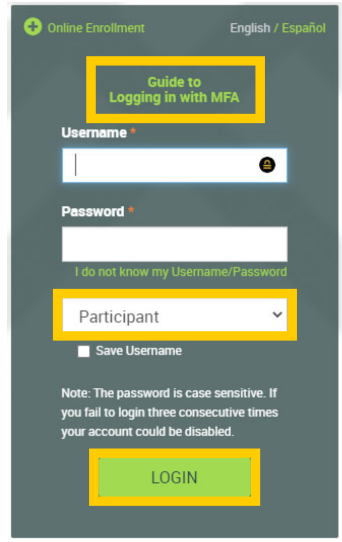
Update Your Beneficiaries



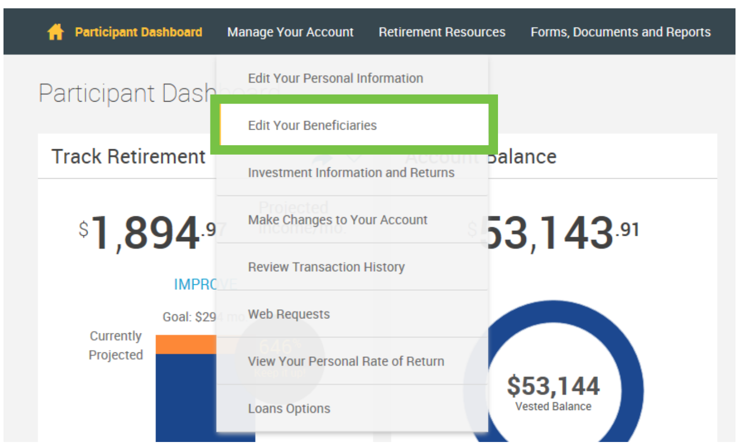
Visit https://retirementplanconsultants.info and click **Account Access**.

Type in your **Username** and **Password**, or follow the instructions provided in your welcome letter.

Select role from dropdown menu: **Participant**

Click the **Login** button

A One-Time PIN (OTP) is required to login using multi-factor authentication (MFA). If you need additional guidance with the OTP process, click the **Guide to Logging in with MFA** link (located at the top of this gray login box).



On the Participant Dashboard, click the **Manage Your Account** tab.

Click the **Edit Your Beneficiaries** option in order to update.

Complete all of the required fields. These are marked with a red asterisks.

To add additional beneficiaries, click the **ADD** button.

Once you have added all your desired beneficiaries, click the **SAVE** button.